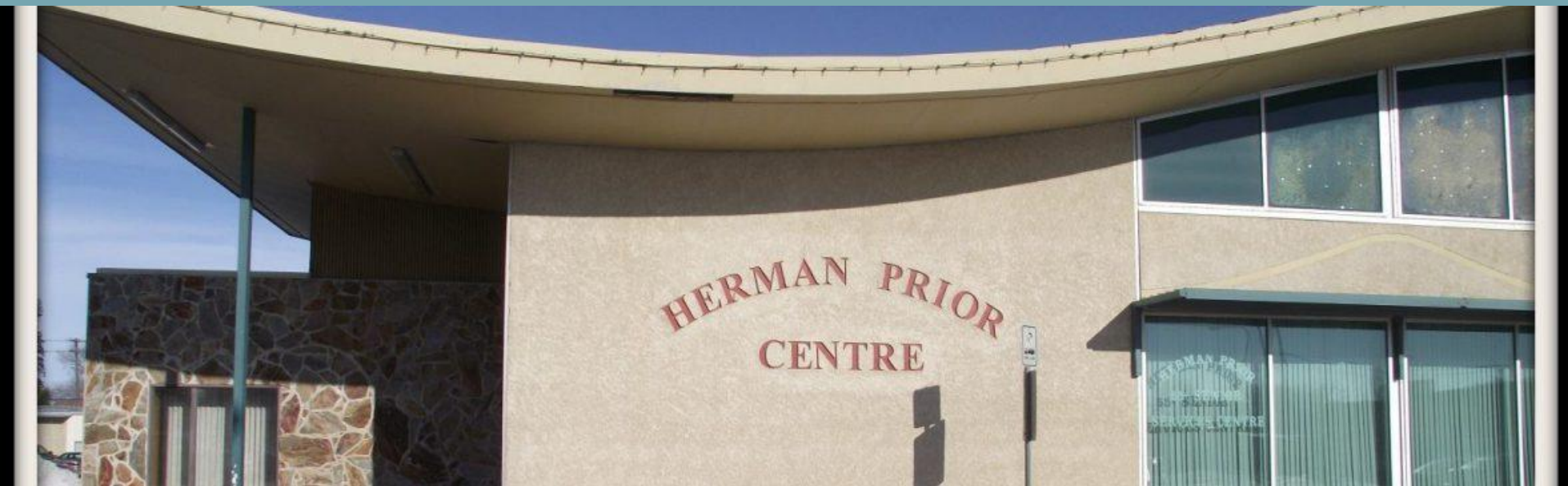


Herman Prior Activity Centre

Annual General Report 2020-2021



Message from the Chair



What a year this has been! Along with the rest of the world, we have had our challenges. There are many people to thank for helping to meet these challenges. First on my list are Chris and Kathy. They have gone over and above, to try to keep everyone safe, engaged and helping members in any way possible. Luis and all of his kitchen helpers for the many delicious takeout meals. We do miss having face to face meals and being able to socialize and will be very excited when that becomes our normal noon meal routine. Christopher for keeping us up to date on Zoom activities and helping out when we had Zoom problems. We have been so thankful to our front desk volunteers. They are there to greet you on the phone or in person with a smile. Although we have not been open for our regular activities our janitorial staff, Frosty and Merle have worked very hard to keep the Centre clean and as germ free as possible. Many thanks to our Board members who have suffered through Zoom meetings. Everyone has done their best to keep everything up to date and running smoothly. This is a difficult job when face to face meetings are not permitted. Lastly, a very big thank you to all of our members and our community who have supported HPAC in these trying times. We are grateful for all of your support and are looking forward to seeing everyone in person!

Executive Director



Chris Dumont

Just a few memories of the past year

We have had an odd year with COVID-19 shutting our doors on March 13, 2020. Up to that time we were still busy with all our other activities and programs that keep this place hopping usually. Not ones to sit idle, we used the time to get the washroom renovations completed and some organizational tasks done around the Centre as well as obtaining grants to assist us with lost revenue and to assist our members and the community. We tried to find ways to keep our members engaged and interacting in different ways, including a very successful car hop and Christmas dinner. We are ever grateful for our volunteers and members for all their help and kind words. Zoom is not something our people enjoy! While we can see smiling eyes, I sure do miss the real smiles that don't show with masks and look forward to hugging again!

Mission Statement
The Herman Prior
Activity Centre focuses
on: COMMUNITY
TOGETHERNESS WITH
“OPEN HEARTS ...
OPEN MINDS...AND OPEN
DOORS”.

All age groups are
welcome to the Centre to
enjoy activities,
programs, meals and
special events in a
friendly barrier free
atmosphere.



PRE-COVID PHOTOS OF EVENTS AND ACTIVITIES



Board of Directors 2020–2021



Edith Furdievich
Board Chair



Sandra Duchak
1st Vice



Kay Humphrey
2nd Vice



Lynne Payette
Director



Pat Hay
Director



Ed Enns
Director



Gini Martin
Director



Sandra Sharpe
Director



Barb Cavers
Treasurer



Yvette Cuthbert
Secretary

**Executive
Committee**



Heather Stiegler
Director



Kim Dengate
Director



Patti Hillier
Director



Barb Bradley
Director



Bill Knott
Director

Staff– wages recently reviewed and brought up to industry standards to attract and retain the best staff



Executive Director

Chris Dumont, friendly and welcoming, keeping things organized, always looking for new programs, grants, and ways to make the HPAC better.



Administrative Assistant

Kathy Bryce, always ready to lend a helping hand, keeping the place running smoothly. You will often find her singing while she works.



Meal Coordinator

Luis Luna, known for his food that tastes as good as it looks. His kitchen is shining clean and a great smelling piece of heaven.



Program Co-ordinator (Contract)

Christopher Kitchen joined us for a temporary contract thanks to a grant from New Horizons for Seniors. He has helped us with all the Zoom and virtual requirements Covid has thrust on us.

They have been working hard at making our building and programs more economically sustainable, and are looking forward at how to continue to do this in the future especially when our rent goes up in 2023.

Custodians - Merle, Frosty they keep our Centre sparkling clean, sanitized and are always willing to help.

Membership

January 2018 - 186

January 2019 - 355

January 2020 - 478

January 2021 - 430

March 2021 - 459

90 live in rural areas, (including Southport, Oakville, St. Claude, Poplar Point)

369 live in the City of Portage la Prairie

Membership is only \$25/year

Membership dropped due to some not wanting to go out during COVID.

Our goal is to have 500+ members.

Volunteers – the staple of our organization



PRE-COVID PHOTOS

3,992
Volunteer hours

**If you have a skill to offer us at the Centre please let us know,
we would be happy to have you.**

Services offered

Noon hour meal (take out only due to COVID-19),

Foot nurse (Thursday and Friday),

Hearing specialist, once a month,

Podiatrist, once a month,

Help with filing income tax (362 in 2020-2021)

Blood Pressure Clinics on hold



Rentals

Auditorium - Capacity -291 people, \$650/day



Crocus Room - Capacity 150, \$325/day



Meeting Rooms

Board room, \$75/day or \$20/hr

Other office space \$55/day



Medical Equipment for rent

Walkers

Crutches

Portable toilets

Wheel chairs

Shower seats

And more.....



Commercial Community Kitchen

All new:

Stainless steel
counters

Two Commercial
stoves and ovens

Commercial
Dishwasher

Seamless flooring

Fridges/Freezer



Call for rental rates or Cooking classes
(Even more improvements to come)



Programs

<u>Activity</u>	<u>Contact Person</u>	<u>Activity</u>	<u>Contact Person</u>	<u>Activity</u>	<u>Contact Person</u>
Painting (Tues)	Connie Gretsinger	Painting (Mon)	Fran Pickell	Stroke Support Gr.	Charlie Clifford
Line Dancing	Terry Safruiik	Euchre	Bill Pearcey	Geneology	Cheryl Barker
Floor Curling	Myrtle MacIntosh	Whist	Open	Natural History	Bob Jones
Floor Shuffleboard	Myrtle MacIntosh	Weaving	Willie LaFreniere	Pool League	Derek Bradley
Square Dancing	Heather/John Lea	Duplicate Bridge	P. Nodrick	Quilting Guild	Zandra Johnston
HPC Tai Chi	Cheryl Barker	Cribbage	Open	Book Nook	Barbara LaFreniere
Clogging	Heather Kerr	Taoist Tai Chi	Dave Barney	Tool Library	Open
Resistance Band	Peggy Mitchell	Senior Fitness	Hailee Morrisseau	Pickleball	Open



\$10,000

The Board of the Herman Prior Activity Centre have created an Endowment Fund through the Community Foundation of Portage and District, with an initial amount of \$10,000.

It is our hope that donations will be made here, to help us be more sustainable into the future.

Only yearly interest is released each year, so the fund is never depleted.

HERMAN PRIOR CENTRE

**Click here to donate to the
Herman Prior Centre Endowment Fund**

Sharing our space–

by having more similar services available to our citizens in one spot we will all benefit.



Aldene Moroz
aldenemoroz@mymts.net
204-857-3746
sunsetpalliativecare.org



Jen Harder
alznc@alzheimer.mb.ca
204-239-4898
alzheimer.mb.ca



Portage Services for Seniors

Kaylee Hannah
psfsmeals@shaw.ca
204-239-6312
portageservicefors.wixsite.com/psfs

Renovated Washrooms

New Universal washroom added!

In all washrooms - Higher toilets, motion sensor LED lighting, faucets, soap and paper

towel dispensers, push button doors, wheelchair accessible sinks and grab rails.



Other Upgrades

- New flooring in our front kitchen.
- Freshly painted auditorium with warm grey colour blocking.
- 4 floor shuffleboard and curling courts and 2 pickleball courts painted in the auditorium.
- New staging.
- Electrical upgrades.
- Portable bar.
- New hand sink installed outside the main kitchen.
- Front desk area now has protective screening.
- New stainless counters and sink in front kitchen.
- New stainless janitorial sink.
- Easy set up curtains.

HelpAge Canada! Grant \$5,000



We used to promote music and entertainment for seniors. As things open up we are looking for more musical opportunities to be incorporated to our programming. These concerts have all been posted to our YouTube Channel.

Community Foundation of Portage and District

\$26,000

\$16,000 for front kitchen flooring and to complete washroom renovations.



\$10,000 immersion blender, commercial tomato processing machine, stainless countertops and new stainless sink.



Block Therapy and Bench \$2,800 – PCRC

Purchase of 10 student blocks, laptop and one year membership subscription to this Isometric therapy.

Due to the proprietary nature of the Block Therapy Program, students must be in-house, no online or Zoom available.

While it is able to run, we have a core group of participants who are seeing and feeling the benefits of the program in the short time we have been able to run with COVID restrictions.



During the shutdown due to COVID-19

- Kitchens thoroughly cleaned, sorted and organized.
- A complete inventory was done.
- Washroom renovations were completed.
- The upstairs was reorganized.
- The Boardroom was painted.
- Tool Library renovations started.
- Electrical upgrades completed.
- Portage Service for Seniors offices built.

Budget info

Total Revenue

**Apr 2019 to Mar
2020**

\$321,985

**Apr 2020 to
Mar 2021**

\$395,921

Up \$73,936

Total Expenses

**Apr 2019 to
Mar 2020**

\$333,660

**Apr 2020 to
Mar 2021**

\$358,827

Up \$25,167

Some points of interest in Financials

Largest decrease in income from:

Catering and meals	\$31,877
Rental income down	\$23,478
Fundraising Events down	\$14,000
Games/Activities down	\$10,617

General Donations up	\$16,000
Donations in Memorium up	\$20,000
Grants up	\$166,000

Payroll expenses **down \$70,000**

Up 4,000 before Wage Subsidy.

Admin office expenses **down \$13,000**

Down \$3K before \$10K towards

Community Foundation Endowment fund

Program expenses **down \$4,200**

Offset by grants received for this

Building expenses **down \$1,000**

Utilities **down \$4,000**

Fundraising

Car Hop in August after expenses brought in \$1208.

Christmas Dinner after expenses was \$1645.

Letter campaign sent to local businesses brought in \$6,450.

Meat Pies sale made a profit of \$424.

Frozen Soups sold \$835 last year.

50/50 Monthly Raffles has brought in \$259.

Christmas Cash Raffle, we made a profit of \$4,696 after expenses.

First prize to Susan Johnson, \$2,500, Second Prize to Donna Nielsen, \$1,500 and Third Prize of \$1,000 split between Judy Nagribianko, Evelyn Smith and Barbara LaFreniere.

Fundraising Events

Apr 2019/Mar 2020

12 were held

A profit of \$9,496

Apr 2020/Mar 2021

**2 were held (Car Hop &
Christmas Dinner)**

A profit of \$2,853

Tours/Day Trips Presentations

Apr 2019/Mar 2020

Presentations 8

Tours and Day Trips* 20

Profit \$3,428

Apr 2020/Mar 2021

Presentations 3

Tours and Day Trips 0

Profit \$0

(*These are run to be affordable more so than to create a profit)

Company Donors over \$200 in 2020

Total Company Donations \$11,476

Simplot	\$1,000
Portage Lions Club	\$1,000
Sunset Palliative Care	\$1,000
Craig Dunn Chevrolet	\$200
Portage Supermarket	\$500
Westward Ford	\$250
Portage la Prairie Mutual Insurance Company	\$500

CN Rail	\$1,456
Roquette	\$1,000
Portage MCC	\$1,000
Homestead Co-op	\$1,000
Newton Enterprises (RONA)	\$1,000
Mayfair Farms	\$543
Jeffries Bros Vegetable Growers	\$282
Total	\$11,033

Total Individual Donations of \$20,168 and an Estate Bequest of \$20,000

Grants late 2018–March 2021

Late 2018	United Way	Freezer in Kitchen	\$2,000
Dec 2018	Community Foundation of Portage la Prairie	Stainless steel tables + counters by dishwasher in back kitchen, commercial shelves in Food Storage area	\$11,000
Feb 2019	Portage Community Revitalization Corp	Tool Library exploratory day and tools	\$2,500
Feb 2019	New Horizons for Seniors Program	Back Kitchen Renos -- Stainless sinks, dishwasher, new ovens	\$25,000
2019	Community Foundation of Portage la Prairie	Back Kitchen Flooring	\$9,300

Grants

July 2019	Enabling Accessibility Fund	Washroom renos	\$41,977
Oct 2019	Manitoba Association of Senior Centres	Planter project with ROK	\$200
2019	Aviva	Pulses Cook Off/Culture Days	\$1,000
2020 (two year project)	Building Sustainable Communities	Auditorium curtain dividers, food storage upgrades, Washroom renos, Back Kitchen Vent hood, pickleball nets, Tool library renos	\$70,300
2020	Community Foundation of Canada	Hand sink, 1 year of Zoom	\$1,200

Grants

2020	Community Foundation of Portage la Prairie	Front kitchen floor and washroom reno	\$16,000
March 2020	New Horizons for Seniors Program	Electrical Panel upgrade and improvements	\$16,869
Jan 2020	RM of Portage la Prairie	Washroom Reno	\$3,750
2020	Thomas Sill Foundation	Washroom Reno	\$7,500
2020	United Way (COVID)	PPE, Hand sanitizer, protective barriers	\$750

Grants

2020	United Way (COVID)	Meeting Owl	\$1,950
2020	Federal Government	Summer Student	\$3,262
2020	Community Futures Heartland and White Plains (Women Who Care Event)	Washroom Reno	\$1,000
2020	New Horizons for Seniors	COVID programming	\$25,000
2020	Ontario Chamber of Commerce	COVID PPE	\$2,300
2020	MASC	Postage	\$200
2020	Community Foundation of Portage la Prairie	Kitchen Counters and equipment	\$10,000

Grants

2020	Community Foundation of Canada	Operating Expenses	\$5,000
2020	Manitoba Bridge Grant	COVID relief	\$10,000
2020	HelpAge Canada	Musical Programming and equipment	\$5,000
2020	Safe at Home MB	COVID activities	\$3,870
2020	PCRC	Block Therapy, Bench	\$2,800
Total			\$279,728

Yearly Grants

The City of

Portage la Prairie

for Operating Expenses

\$15,000

Southern Health

for Wages and Programing

\$46,048